

Drug Elimination Program

Alaska Housing Finance Corporation – Program 8

I. PROGRAM OBJECTIVES

- A. HUD awards grants to housing authorities, under the FY 1998, FY 1999 FY 2000, and FY 2001 Public Housing Drug Elimination Program (PHDEP), for the prevention of substance abuse and related crime in public housing developments.
- B. Resources are focused directly upon AHFC public housing youth and families; programs are preferably in and around public housing premises.

II. PROGRAM PROCEDURES

- A. PHDEP grant program procedures and requirements are established in the 24 CFR 761.
- B. Public Housing Authorities may award grants to government agencies, municipalities, public or private non-profit (501 c, 3 or 4) corporations or for-profit corporations experienced in providing similar services.

III. COMPLIANCE REQUIREMENTS AND SUGGESTED AUDIT PROCEDURES

Federal requirements are guided by CFDA Number 14.854.

A. TYPES OF SERVICES ALLOWED

Compliance Requirements

Physical improvements to enhance security and programs that reduce/eliminate the use of drugs

- a. Physical improvements to enhance security
- b. Prevention services
 - Education, training and employment opportunities for residents and young residents in public housing, which are to include workshops or training programs on the causes and effects of substance abuse.
 - Family and other support services may include child care; employment training; computers skills training; remedial education; literacy training; substance abuse counseling; assistance in the attainment of certification of high school equivalency; and other services to reduce drug-related crime.
 - Adult and youth services to include youth groups coordinated by adults with the active participation of resident youth in leadership, skills training, cultural and recreational activities. To include playground improvements.

- Economic and educational opportunities for resident adult and youth to provide the opportunity for interaction with, or referral to, established higher education or vocational institutions with the goal of developing or building on the residents' skills to pursue educational, vocational and economic goals.
- c. Transportation services (through the leasing of vehicles) for adult and youth residents for education, job training, off-site treatment, and other programs directly related to reducing drugs and drug-related crime.
- d. Intervention Services
 - Substance abuse/dependency treatments implementing sobriety maintenance, substance-free maintenance support groups, substance abuse counseling, referral treatment services and short or long range structured aftercare.
- e. On-call and drive-by security coverage in and around public housing sites.
- f. 15 AAC 154.700-154.715, 154.730, 154.740

Suggested Audit Procedure

- Test financial and related records to determine the purposes for which the funds were expended.

Compliance Requirement

All interest earned on grant money must be returned to Alaska Housing Finance Corporation (AHFC) upon completion of the project. 15 AAC 154.725

Suggested Audit Procedures

- Review financial and related records, and if appropriate, any previous audit reports, to determine interest accrued on grant funds to date; and
- Verify that all interest earned on grant funds have been paid back to AHFC.

B. ELIGIBILITY

The auditor is not expected to verify eligibility.

C. MATCHING, LEVEL OF EFFORT, AND/OR EARMARKING REQUIREMENTS

Compliance Requirement

Although not specifically required by statute or regulation, grant recipients typically include other sources of funds when applying for the grants. The

grant agreement budgets will typically include the amounts and sources of other funds. 15 ACC 154-740 (c)

Suggested Audit Procedures

- Review the grant agreement to identify any other sources of funds to be committed to the project;
- Review financial and project records to determine the source of funds; and
- Verify the amount of other funds applied to the project is in accordance with the budgets.

D. REPORTING REQUIREMENTS

Compliance Requirement

The grant agreements are to include a provision for regular, periodic reporting on grant sponsored activities. 15 ACC 154.735

Suggested Audit Procedures

- Review the grant agreement and determine the reporting requirements;
- Examine copies of reports and determine completeness and timeliness of submission in accordance with the grant agreement; and
- Trace data in selected reports to underlying documentation.

E. SPECIAL TESTS AND PROVISIONS

Compliance Requirement

The grant agreement will identify any special compliance requirements, as outlined in the grant agreement and/or attachments, to which the grantee is to adhere.

Suggested Audit Procedure

- Review the grant agreement, identify any special compliance provisions and verify that requirements were met.

Modified 5/02